



## Board of Zoning Appeals Minutes December 16<sup>th</sup>, 2025

**Members Present:** Andrew Karas, Vice Chair  
Richard Fiden  
Katrina Freier  
John Wells

**Member Not Present:** Tony Axsom, Chair

**Staff Members Present:** Madison Workman, Zoning Administrator

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### **I. Call to Order**

Mr. Karas called the meeting to order at 6:00 PM and read the opening remarks.

### **II. FOIA and Roll Call by Planning & Zoning Administrator, Establishment of a Quorum**

Ms. Workman read the FOIA statement, conducted roll call, and established a quorum for the record.

### **III. Minutes of the Board of Zoning Appeals**

Mr. Karas asked for a motion regarding the meeting minutes from August 26<sup>th</sup>, 2025. Mrs. Freier made a motion to approve the minutes as submitted. Mr. Fiden seconded the motion. The motion passed with a vote of 4-0, with all members in favor.

### **IV. New Business**

Mr. Karas opened the Business Meeting for the following item:

#### **A. Discussion and possible action pertaining to Chair and Vice Chair positions**

**ACTION:** Mr. Wells made a motion to nominate Tony Axsom for the Chair position. Mrs. Freier seconded the motion. The motion passed with a vote of 4-0. All were in favor.

**ACTION:** Mr. Fiden made a motion to nominate Andrew Karas for the Vice Chair position. Mr. Wells seconded the motion. The motion passed with a vote of 4-0. All were in favor.

#### **B. Discussion and possible action pertaining to the 2026 BZA Meeting Calendar**

**ACTION:** Mrs. Freier made a motion to approve the 2026 Meeting Calendar as presented by Town staff. Mr. Wells seconded the motion. The motion passed with a vote of 4-0, with all members in favor.

Mr. Karas closed the New Business portion of the meeting.

## **V. Planning and Zoning Report**

Ms. Workman gave the Board of Zoning Appeals members a brief summary of what the department did since the August meeting. In addition, she gave a brief update regarding a new training workshop occurring in January of 2026.

## **VI. Adjourn**

There being no other business to discuss, Mr. Karas asked for a motion regarding adjournment. Mrs. Freier made a motion to adjourn. Mr. Wells seconded the motion. All in Favor. The meeting was adjourned at 5:47 p.m.